



CITY OF CLEVELAND
Mayor Frank G. Jackson

JOB ANNOUNCEMENT

Chief Security Officer

Description: This is the senior security manager in the Department of Public Utilities. This position will report directly to the Assistant Director. The incumbent will oversee and coordinate security efforts across the department and will identify security initiatives and standards for the respective divisions and the department as a whole. The incumbent will also formulate goals and objectives for the function; design, implement security policies, procedures and programs, and carryout overall responsibilities as assigned.

Requirements/Qualifications:

- A Bachelor's Degree in Management, Business Administration, Criminal Justice or a security related field. Two (2) years of related experience for each year of education of lacking.
- Ten (10) years of progressively more responsible experience industrial security or law enforcement including five (5) years of significant experience in management for an organizations with multiple facilities and locations.
- Must be certified in the use of a 9mm handgun. Must be physical fit and have the ability to defend oneself and perform police activities, i.e., subdue an individual, administer handcuffs, etc.
- Must be an intelligent, articulate and persuasive leader who can serve as an effective member of the senior management team and who is able to communicate security-related concepts to a broad range stakeholders and staff.
- Working knowledge of principles and practices of security management, including business and personnel management, administrative practices and procedures, security and investigatory practices and procedures.
- Must have experience with business continuity planning, auditing, and risk assessment and management, as well as contract and vendor negotiation.
- Must have strong working knowledge of pertinent law and the law enforcement community.
- Must have a solid understanding of information technology and information security.
- Must have strong interpersonal verbal and written communication skills and must be able to demonstrate the ability to proper handling of crisis and/or emotional situations.
- Ability to work long irregular hours under pressure; and delegating responsibility and achieving results through subordinates and/or contract personnel.

Preferred Qualifications:

- Industrial security experience.
- Certified Protection Professional (CPP) by ASIS International (American Society for Industrial Security (ASIS))

Responsibilities:

- ☐ Lead operational risk management activities.

- ☐ Oversee a network of security personnel and vendors who safeguard the department's assets, intellectual property and computer systems, as well as the physical safety of employees and visitors.
- ☐ Identify security management goals, objectives and metrics consistent with corporate strategic plan.
- ☐ Manage the development and implementation of global security policy, standards, guidelines and procedures to ensure ongoing maintenance of security. Physical protection responsibilities will include asset protection, workplace violence prevention, access control systems, video surveillance, and more. Information protection responsibilities will include network security architecture, network access and monitoring policies, employee education and awareness, and more.
- ☐ Work with DPU leadership to prioritize security initiatives and spending based on appropriate risk management and/or financial methodology.
- ☐ Maintain relationships with local, state and federal law enforcement and other related government agencies.
- ☐ Oversee incident response planning as well as the investigation of security breaches, and assist with disciplinary and legal matters associated with such breaches as necessary.
- ☐ Work with outside consultants as appropriate for independent security audits.

All interested applicants should submit a cover letter and resume to Danyelle Conner, DPU Employment Services Manager, 1201 Lakeside Avenue, Cleveland, Ohio 44114, or email dconner@clevelandwpc.com. venue, Room 121, Cleveland OH 44114, or fax to 216 664-6296.

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