CIVIL SERVICE ANNOUNCEMENT

APPROVED C.S.C MINUTES 8/9/13 lm ANNOUNCEMENT NO. 79

SUPERINTENDENT OF ELECTRIC TRANSMISSION & DISTRIBUTION (NON-COMP)

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio of a NON COMPETITIVE examination for the above mentioned classification.

SALARY

The prevailing salary range for this position as established by Ordinance of the Council of the City of Cleveland is \$30,214.91 to \$89.156.08 per Year.

FILING OF APPLICATION

Application must be made on the regular application form available at the Office of the Civil Service Commission, 601 Lakeside Avenue, Room 119. No other form will be accepted. APPLICATIONS WILL BE AVAILABLE FOR PICK-UP IN THE CIVIL SERVICE OFFICE TO APPLY TO TAKE THE CIVIL SERVICE EXAMINATION — APPLICATIONS WILL BE AVAILABLE FROM 8:30 A.M. ON, FRIDAY, AUGUST 23, 2013 UNTIL 4:30 P.M. ON THURSDAY, AUGUST 29, 2013.

NOTE: APPLICATIONS WILL NOT BE ACCEPTED AFTER 4:30 P.M. ON THURSDAY, AUGUST

29, 2013.

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

EXAMINATION INFORMATION

TYPE: EXPERIENCE EVALUATION: Applicant's eligibility will be determined based on Education and

Experience found in Resume.

NOTE: Each applicant is required to submit a detailed resume of his/her education and experience

at the time of filing application.

NOTE: THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY

AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY

WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

NOTE: THE ELIGIBLE LIST FOR THIS CLASSIFICATION WILL BE VALID FOR ONLY SIX MONTHS

FROM THE DATE OF ITS APPROVAL BY THE CIVIL SERVICE COMMISSION.

DUTIES OF THE POSITION

Under administrative direction, supervises the activities required to operate and maintain the electric utility system. Oversees the construction of electric transmission cables and equipment. Supervises general line and cable work, underground work, and shop work. Inspects and evaluates the work performed by line crews. Coordinates manpower requirements with job schedules. Oversees the activities of other Cleveland Public Power Superintendents and Assistant Superintendents. Determines methods, materials, and equipment requirements for construction. Supervises store activities. Performs other job-related duties as required. Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam). Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.

MINIMUM QUALIFICATIONS FOR ENTRANCE TO THIS EXAMINATION AS ESTABLISHED BY THE CIVIL SERVICE COMMISSION OF THE CITY OF CLEVELAND ARE AS FOLLOWS:

A High School Diploma or G.E.D. is required. Ten years of full time paid experience in the electric utility field in line construction maintenance, four years of which must be in a supervisory capacity, is required. A valid State of Ohio Driver's License is required. Must complete a four year electrical training program (Substitution: Five years of experience may substitute for the training program). Must have a knowledge of purchased power scheduling and programming, gas turbine operation, general line construction, electrical safety, as well as circuit loads and limitations. Must be computer literate. Must have a working knowledge of and be able to lift and move line construction and troubleshooting equipment. Must be on call 24 hours a day. Must be capable of obtaining NERC Certification as a Power System Dispatcher (received after being on the job).

NOTE: Applications must be returned in person. All copies of diplomas, licenses, certificates, and

resumes must be presented at the time of filing. Applications may not be accepted if copies

are not submitted with application at time of filing.

NOTE: Any applicant who resigns or is dismissed from employment with the City of Cleveland will

have his/her name removed from the eligible list.